Instructor: Dean Bernsten
Email Address: dbernste@cerrocoso.edu
Web Page URL: http://home.cerrocoso.edu/bernsten/
Course Time: MTWR 8:00 AM to 10:55 AM
Classroom: LRC 710
Office: LRC 704A
Office Hours: None.
Office Phone: 384-6322

Course Objectives
As per the Cerro Coso Community College Associate Degree Course Outline of Record dated April 25, 2008, the student will be able to:

A. Add, subtract, multiply, and divide whole numbers, fractions, and decimals. This outcome will be assessed and scored by exam.
B. Add, subtract, multiply, and divide signed numbers with whole numbers, fractions, and decimals. This outcome will be assessed and scored by exam.
C. Understand, use, and apply percents and proportions. This outcome will be assessed and scored by exam.
D. Add, subtract, and multiply polynomials and be able to evaluate algebraic expressions. This outcome will be assessed and scored by exam.
E. Solve algebraic equations. This outcome will be assessed and scored by exam.
F. Accurately apply the order of operations. This outcome will be assessed and scored by exam.
G. Apply basic graphing techniques. This outcome will be assessed and scored by exam.

Required MyMathLab/MyStatLab Student Access Code
All homework and exams will be done on a computer. Hence, you must obtain a MyMathLab/MyStatLab Student Access Code. This code can be purchased separately from the text by following this link: http://www.coursecompass.com/
Remember that the CourseID is bernsten75844.

Optional Text and MyMathLab/MyStatLab Access Code Package
Prealgebra, 5/E
Bittinger, Ellenbogen & Johnson
©2008 | Addison-Wesley | Paper; 804 pp
MathXL 12-month Student Access Kit (for valuepacks), 2/E
ISBN-10: 0321519051
Remember that the CourseID is bernsten75844.

Optional Text
Prealgebra, 5/E
Bittinger, Ellenbogen & Johnson
©2008 | Addison-Wesley | Published: 12/14/2006
ISBN-10: 0321331907
Remember that the CourseID is bernsten75844.
**Exams**
I administer eight exams. Each exam is worth 100 points. The due dates follow:

<table>
<thead>
<tr>
<th>Exam</th>
<th>Due Date</th>
<th>Exam</th>
<th>Due Date</th>
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**Homework**
The best way to learn math is to do math, so I assign a lot of homework. This course covers at least the first fifty-eight sections of the text, and I assign homework problems for each of those sections. Homework assignment point values vary, based on the number of problems contained in each assignment. There are a maximum of 100 adjusted homework points possible. All fifty-eight homework assignments have been enabled. These are not timed assignments, but they have due dates. Once the due date elapses for a particular assignment, the student is no longer able to work on it. Please see the DO HOMEWORK section in CourseCompass for a list of due dates.

**Course Grading**
I determine your course grade based on exam and homework performances. Since there are 800 possible exam points, and 100 possible homework points – that makes 900 total points possible. I treat the class high score as a 100%, and grade from there. For example, if the class high score is 850 points, then 850 is a 100%.

\[100 - 90\% = A ; 89 - 80\% = B ; 79 - 70\% = C ; 69 - 60 = D ; F \leq 59\]

**Disability Accomodations**
If you have a disability which may require classroom or test accommodations, please contact Special Services - Disabled Student Program and Services (DSPS) in Main Building Room 312, or call 760-384-6250. You will need to provide written documentation of your disability. If you think you have a disability but currently have no documentation, DSPS may be able to help you. All information will be kept confidential. This document is available in alternate format upon request.

**Enrollment**
1. It is the student’s responsibility to withdraw from courses prior to the 10% date of their enrolled classes to qualify for a refund. It is further their responsibility to apply to receive their refund, otherwise the credit will stay on their account.
2. It is the student’s responsibility to withdraw from courses prior to the 30% date (July 15) of the enrolled course in order to not have a ‘W’ on their permanent record.*
3. It is the student’s responsibility to withdraw from courses prior to the 60% date (July 28) to receive a ‘W’ and not receive a substandard grade on their permanent record.*

*While it is the final responsibility of the student to drop a class that she/he is no longer attending, instructors may at their discretion drop students without consultation with the student when unexcused absences number the equivalent of one week or exceed 10% of the total hours of class sessions, up to the 4th week of the semester or the 60% date of the enrolled course. No student may be dropped from any class after the 4th week. Students will be assigned the appropriate letter grade.
Classroom Policies and Realities
1. I take roll up to and including July 16, 2009.
2. If you have not attended class by July 9, 2009, then I drop you.
3. I add nobody to this class after July 9, 2009.
4. Make sure that your cell phones are turned off or set to “vibrate” before you enter this class!
5. I administer no Incomplete, “I” grades.
6. Call CourseCompass Technical Support at 1 (800) 677-6337 for plug-in installation assistance.
7. If you are not willing to do all of your homework online, and take all of your exams online, then DROP THIS CLASS!
8. If you don’t have a solid work ethic, then DROP THIS CLASS!
9. If you don’t have enough time to study, then DROP THIS CLASS!
10. Unless otherwise stated, no calculators are allowed on any of the exams.
11. Unless otherwise stated, all exams are closed book and closed notes.
12. Homework policy: I accept no late homework.
    Question: Does Dean accept late homework?
    Answer: No.
13. Exam policy: You may take any of the eight exams before their due dates, but you may not take any exams after their due dates.
14. I grade all people in this class using the aforementioned grading criteria. I make no exceptions, no matter how compelling the circumstances