Math C041
Pre-Algebra I

Instructor: Dean Bernsten
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Course Time: MTWR 11:30 AM to 12:41 PM
Classroom: LRC 631
Office: 704B
Office Hours: TR 1:00PM to 4:00PM
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Course Objectives
As per the Cerro Coso Community College Non-Associate Degree Course Outline dated February 2002, the student will be able to:
   a. Add, subtract, multiply, and divide whole numbers, fractions, and decimals.
   b. Add, subtract, multiply, and divide signed numbers with whole numbers, fractions, and decimals.
   c. Understand, use, and apply percents and proportions.
   d. Add, subtract, multiply, and divide polynomials and be able to evaluate algebraic expressions.
   e. Solve algebraic expressions.
   f. Cope with math anxiety.

Required Text and Access Code

Exams
I administer four exams. None of the exams are cumulative. The exam dates follow:
   Exam 1 – Thursday, September 23
   Exam 2 – Thursday, October 21
   Exam 3 – Thursday, November 18
   Exam 4 – Tuesday, 11 AM, December 14
Each exam is worth 100 points. Hence, there are a maximum of 400 obtainable test points.

Quizzes
I administer eleven quizzes as described by the Approximate Schedule of Events. Each quiz consists of exercises taken directly from the text and has a 10-point value. This translates into 110 raw quiz points. I convert quiz score totals to a scale of 0 to 100.

Homework
The course is *HOMEWORK INTENSIVE!* It covers thirty sections of the text, and there will be a homework assignment for each section. This translates into 747 homework problems. Since this course is sixteen weeks long, count on doing approximately 50 homework problems per week. At the end of the course, I convert your homework scores into a scale of 0 to 100. Submit homework by way of the Internet, through the Course Compass course management website. I provide instructions on how to access and navigate this website. Also, instructions are included in MathXL Student Access Card. *I accept no hand-written homework assignments.* If you are unwilling to abide by this rule, then I strongly advise you to withdraw from this class now!

**Course Grading**
I determine your course grade based on exam, quiz, and homework performances. Since there are 400 possible exam points, 100 possible quiz points, and 100 possible homework points – that makes 600 total points possible. I treat the class high score as a 100%, and grade from there. For example, if the class high score is 550 points, then 550 is a 100%.

100 – 90% = A; 89 – 80% = B; 79 – 70% = C; 69 – 60 = D; F ≤ 59

**Classroom Policies and Realities**
1. I take roll up to September 9, 2004.
2. I drop students who have not attended class by September 9, 2004.
3. I add nobody to this class after September 9, 2004.
4. I give no Incomplete, “I” grades.
5. Make sure that your cell phones are turned off, or set to “Vibrate” mode before you enter this class!
6. If you don’t have a solid work ethic, then DROP THIS CLASS!
7. If you don’t have enough time to study, then DROP THIS CLASS!
8. Calculators ARE NOT allowed in this class.
9. Unless otherwise stated, all exams and quizzes are closed book and closed notes.
10. I observe the following policies if you miss an exam or quiz due to a funeral, emergency, or illness.
   a) Funeral: You must provide me with an official copy of the death certificate.
   b) Emergency: You must provide me with official emergency personnel documentation.
   c) Illness: You must provide me with a doctor’s excuse on letterhead stationary. If on the day you wish to make up the exam or quiz this documentation is not forthcoming, you get a zero.
11. If, for some non-emergency or non-illness reason you wish to take an exam or quiz at some time other than the day it is scheduled, then you will be allowed to take it early, in either the LAC or LRC, with a proctor present. Making proctor arrangements is your responsibility.
12. I grade all people in this class using the aforementioned criteria. I make no exceptions, no matter how compelling the circumstances.

Course ID: bernsten77580